

COVID-19 SAFETY PLAN

We comply with the safety measures imposed at national level and those established by the Madrid Regional Government for private schools from 0 to 6 years old. We are a **SAFE SCHOOL** certified by the Garantía Madrid Covid Certification Body, and have been awarded the certificate of compliance with safety measures for the prevention and minimization of the risks associated with COVID-19.

It is important to make clear that the safety measures we have implemented do not imply distancing in terms of emotional and personal contact, nor do they jeopardize the establishment of warm, close, interpersonal relationships, two fundamental elements in children's development processes.

We will now explain the safety measures in detail:

SAFETY MEASURES

a. Cleaning of facilities and materials

- We use products that are legally approved for schools and children.
- All our facilities are disinfected several times a day following a protocol based on in-depth cleaning measures.
- The artificial grass in the garden complies with European standards for these products, which ensure: a) that it is fire resistant, b) that it is manufactured with materials that do not pollute the environment and c) that it does not contain products that are toxic for children. It is designed to facilitate the elimination of viruses, germs and bacteria and is disinfected with the necessary frequency.
- We are also allowed to use a virucide which complies with the test requirements of the UNE EN 14476 Standard and is therefore approved and authorized by the Spanish Ministry of Health to combat the viral action of pathogenic agents, from the point of view of both prevention and deactivation of viruses during epidemics or pandemics. Viruses with an outer envelope such as the Covid 19 coronavirus are deactivated after being in contact with this virucide for 5 minutes.
- As classroom work is based on modules and themed corners, at the end of each activity we clean both the surfaces and the materials used.
- All the classrooms and common spaces are equipped with hydro-alcoholic disinfectants and open directly onto the outside, so permitting proper natural ventilation.
- The school also has a SIAV 2508AG unit with a capacity of 800 m³/h, for the filtration of the minimum amount of exterior air required for ventilation. SIAV units include the following set of filters: A V8 Active Polarization Filter which is 98% effective according to ASHRAE 52 and a DOP HEPA absolute filter 99.97%. This unit enables us to renew the air continually and provides artificial ventilation (as a complement to natural ventilation) so as to prevent possible contagion via aerosols.

- The school has disinfectant wet wipes for cleaning tables, telephones and computers and ultraviolet light boxes for disinfecting mobiles, toys, masks, etc.
- For outdoor areas, we use pressure washers to clean floors and cracks, so enhancing cleanliness.
- The materials the children work with are handed out to them individually, without forgetting the importance of sharing and cooperating. All materials and toys are disinfected.

b. Use of spaces

- The school has plenty of large spaces so enabling us to comply with the distancing rules and pupil ratios established by law.
- The pupils' tables and chairs are situated at the correct safety distance from each other.
- Our school has large windows which means we can fully ventilate all our spaces throughout the day.

c. Teaching team and other employees

- The team wear officially authorized safety masks which are changed daily.
- The auxiliary and maintenance staff wear disposable gloves for those activities for which they are required. They also wash their hands frequently.
- All the staff wear uniforms and footwear that belong to the school and are disinfected daily, before school begins and again after it ends.
- On arrival at the school, all the teachers and other employees have their temperature taken. Should any anomalies be detected, these will be recorded on a record sheet and the person concerned will be informed so that they can contact the health authorities.
- The team enter the school via the rear entrance and disinfect themselves completely before starting work.
- They spray their belongings with disinfectant sprays and then change into their uniforms to begin the day.
- Ultraviolet light boxes are used to sterilize mobiles, keyrings and glasses among other personal objects.
- If any member of the team should show symptoms that might be related with COVID-19 and which are significant for their health and for that of others, they will be isolated and after informing the health authorities, will remain at home.

d. Students and families

- Before entering the classroom, the pupils and their family member have to undergo a brief check that includes:
 - Taking and recording their temperature.
 - Cleaning their footwear.
 - Squirting hydrogel on their hands and cleaning them with a wet wipe (0 to 2 years old) or paper napkin (3 to 6 years old).

- Entering the classroom separately by age group.
 - Removing their shoes on entering the classroom.
 - Taking off their coats and washing their hands.
 - Scaled arrivals by classroom between 8:45 and 9:00 a.m. will be organized if this becomes necessary.
- Once the children are in the classroom, the safety measures include:
 - A reduced number of pupils per class.
 - Distancing between the children.
 - Frequent handwashing.
 - Prioritizing outdoor activities. Timetables and routines will be adapted to this end whenever the weather permits.
 - Timetables with scaled exits so as to avoid crowding at all times.
 - If any child should show a symptom or symptoms which are significant for their health and for that of others while at school, they will be immediately isolated and must stay at home. We will remain in permanent contact with the families to keep up to date about any COVID symptoms in family members who have been in contact with the children.

e. COVID-19 Coordinator

- In compliance with ORDER 1035/2020 of 29 August, issued by the Department of Health of the Madrid Regional Government we have appointed a coordinator for all aspects related with COVID-19, who is familiar with all the currently valid documents relating to schools and COVID-19.
- This person will act as an interlocutor with the health services at the request of the Directorate General for Public Health or on their own initiative should they have any questions and must know about the communication procedures that have been established with the health managers at the Directorate General for Public Health.
- The COVID-19 coordinator guarantees and facilitates:
 - The creation of healthy safe school environments.
 - Helping to minimize the risk of transmission of the new SARS-CoV-2 Coronavirus.
 - Coordination of the different agents involved (families, teachers, school employees, health and safety at work services and Public Health).
 - The best possible response in the event of COVID-19 cases appearing, so as to reduce risks within the educational community.